



Leader in People Benefits in Africa

POPIA Disclosure

1. NBC Holdings (Pty) Ltd is a responsible party as envisaged in the Protection of Personal Information Act (POPIA).
2. NBC Holdings (Pty) Ltd and its service providers, also known as operators in POPIA, processes your personal information for the purpose of providing you with retirement and ancillary benefits.
3. NBC Holdings (Pty) Ltd and its service providers, also known as operators in POPIA, process your personal information for the purpose of allocation of death benefits arising as a result of the member's death.
4. This personal information includes your name, age, identification documents, employment details, salary information, financial information, contact details, marital status.
5. This personal information, which may include personal information of minors, includes name, age, identification documents, employment details, salary information, financial information, contact details, marital status.
6. In addition certain special personal information may be processed under specific circumstances. This may be information about your health or criminal record.
7. It is NBC Holdings (Pty) Ltd's responsibility to ensure that personal information is only processed lawfully. NBC Holdings (Pty) Ltd has protocols in place in this regard. Personal information will only be shared with third parties on a "need to know" basis.
8. NBC Holdings (Pty) Ltd will ensure that personal information is secured by it and any service providers that process such personal information.
9. NBC Holdings (Pty) Ltd will ensure that a service provider does not transfer your personal information to any person or entity outside of the Republic of South Africa without your consent.
10. Should NBC Holdings (Pty) Ltd become aware of any breach in security or unauthorised access, or any threat of such a breach or unauthorised access to personal information, it will immediately inform you thereof and of the steps taken to rectify the breach and/or unauthorised access.
11. NBC Holdings (Pty) Ltd will let you know why personal information is being requested from you on any form that you are required to complete. It will also ensure that you are aware where it requests your personal information from a third party such as your employer.
12. You have the right to request:
 - a. Details of any personal information held by NBC Holdings (Pty) Ltd or its service providers;

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tel: +27 (0)10 206 0000 | fax: +27 (0)86 688 5566 | www.nbc.co.za



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- b. Correction of any of your personal information held by NBC Holdings (Pty) Ltd or its service providers;
 - c. Deletion of any or your personal information held by NBC Holdings (Pty) Ltd or its service providers; and
 - d. Details of any third parties who had been given access to your personal information for the purpose of provision of benefits.
13. The details of NBC Holdings (Pty) Ltd's Information Officer, who you may contact for any further information, are as follows:

Name: Ponbalan Chetty

Email Address: info@nbc.co.za

Postal Address: P O Box 32528, Braamfontein, 2017

Contact Number: 0102060000

14. **Additional information about our products**

NBC Holdings (Pty) Ltd is an authorised financial service provider offering other financial products. Your information may be shared with other companies within the NBC Holdings group for the purpose of marketing these other financial products. Please tick the relevant box below to provide consent for the marketing of these other products.

I hereby consent to you giving information about me to other companies within the NBC Holdings Group for marketing purposes:

 *Yes No

15. Refer to the Privacy Notice on our website for the full Privacy statement at: www.nbc.co.za
16. If you are dissatisfied with the way your query regarding any of your personal information has been managed, please contact: COMPLAINTS DEPARTMENT complaints@nbc.co.za.
17. If the internal process has been exhausted, please contact the Information Regulator: complaints.IR@justice.gov.za

Applicant Signature

Date

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